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FISC WILLIAMSBURG
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TRANSMITTAL LETTER FOR THE SITE MANAGEMENT PLAN UPDATE FOR FISCAL
YEARS 2014 AND 2015 CHEATHAM ANNEX FISC WILLIAMSBURG VA

6/24/2013
CH2M HILL



CH2M HILL
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June 24, 2013

470938.SP.SP

Commanding Officer
NAVFAC Mid-Atlantic, Bldg. N-26, Room 3300
Attention: Code OPHE3, Mr. Scott Park
9742 Maryland Avenue
Norfolk, VA 23511-3095

Subject: Site Management Plan (SMP) Update, Fiscal Years 2014-2015
Cheatham Annex, Williamsburg, Virginia
Navy Clean Program - Contract N62470-11-D-8012
Contract Task Order WE75

Dear Mr. Park:

Enclosed please find one binder with CD of the referenced document. Additional copies have been distributed to the individuals on the Cheatham Annex (CAX) Tier I Partnering Team, as outlined in the distribution list below.

The CD contains the red-lined version of the text, so the reviewer can easily see what changes to the SMP have occurred since last year's update. Each reviewer can either comment within the Word file in track changes and/or provide a comment letter. The CD also contains the Excel file of the SMP tables since there are changes to Tables 2-1 and 2-2 (2-3 is always the same). Microsoft Excel does not have a track changes function, so the changed information in both tables is indicated by red text. If any edits to these tables are desired, the reviewer will need to provide them via a comment letter or email. Per the CAX FFA, the review period for the SMP Update is 30 days from receipt of the document, thus comments are requested by 7/26/2013.

The binder contains hardcopies of the figures and schedules and is set-up to receive the hardcopy of the text and tables (and any other change pages) after the enclosed electronic draft is reviewed and the revisions are complete.

If you have any questions or comments regarding the enclosed document, please feel free to contact me at (757) 671-6282 or Stephanie Sawyer at (757) 671-6273.

Sincerely,

CH2M HILL

A handwritten signature in black ink, appearing to read "Marlene Ivester".

Marlene Ivester
Project Manager

cc: Ms. Susanne Haug/USEPA Region 3 – 1 copy, 1 CD-ROM
Mr. Wade Smith/VDEQ – 1 copy, 1 CD-ROM
For File – 6 copies